



# RANCHO PALOS VERDES

## Storm Drain User Fee Appeal Application

Submit By June 30th For Adjustment To The Following Property Tax Bill

THE APPEAL PROCESS AND INSTRUCTIONS ARE LOCATED ON THE BACK OF THIS DOCUMENT.

### REQUIRED INFORMATION - COMPLETE ALL APPLICABLE

#### CONTACT INFORMATION:

Assessor's Parcel Number (APN) \_\_\_\_\_

Name \_\_\_\_\_

#### Parcel Address

(must match APN)

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

#### Mailing Address

(if different)

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

( ) \_\_\_\_\_

Home

( ) \_\_\_\_\_

Cellular

Email Address \_\_\_\_\_

#### Complete Shaded Areas

#### City Calculation

(From Notice of Public Hearing or Mail Ballot)

#### Your Estimate

(From Back Of This Form)

#### Appeal Review

(Staff Use Only)

Acreeage (1 acre = 43,560 sq. ft.) \_\_\_\_\_

Impervious Percentage \_\_\_\_\_

X

X

X

Drainage Units \_\_\_\_\_

=

=

=

Divide By Median Drainage Units \_\_\_\_\_

/

/

/

Equivalent Residential Units (ERU) \_\_\_\_\_

=

=

=

Rate Per ERU \_\_\_\_\_

X

X

X

Storm Drain User Fee \_\_\_\_\_

=

=

=

I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT ALL INFORMATION PROVIDED ON THIS APPLICATION IS CORRECT.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Staff Use Only

Fee Before Appeal \_\_\_\_\_

Fee After Appeal Review \_\_\_\_\_

Appeal Reviewer \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

30940 Hawthorne Boulevard, Rancho Palos Verdes, CA 90275

Storm Drain User Fee Information (310) 544-5377

Fax (310) 544-5291

www.palosverdes.com/rpv

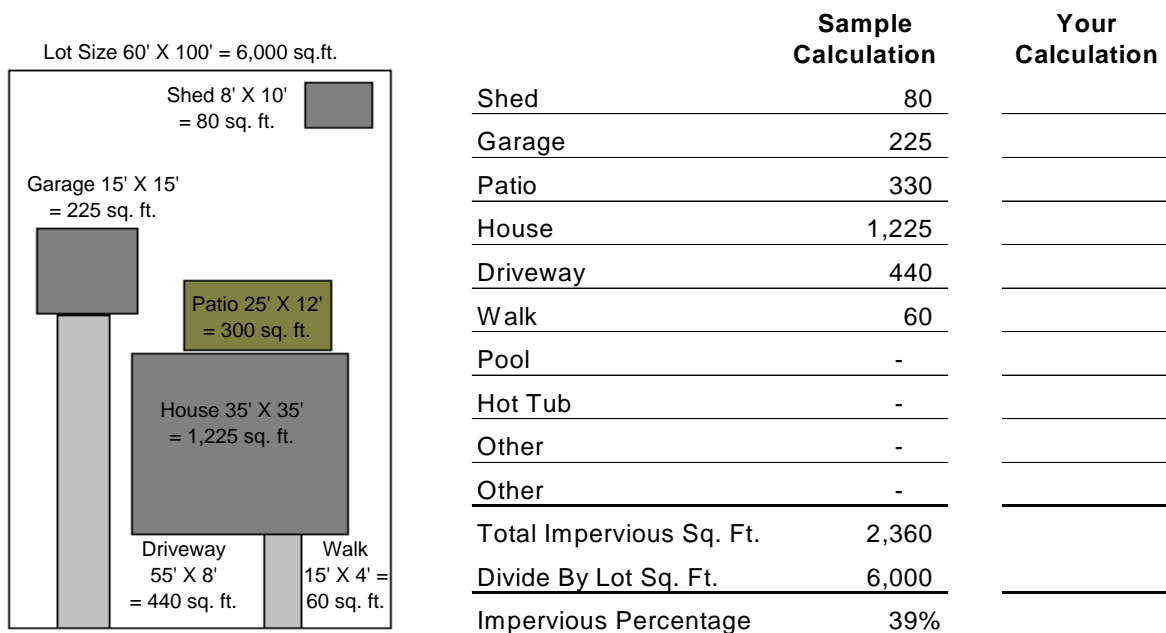
# RANCHO PALOS VERDES

## Storm Drain User Fee Appeal Process

If a property owner disagrees with the calculation of his or her fee, based on the parcel area and/or estimated impervious percentage assigned to the property, then the property owner may appeal the calculation as follows:

### Step 1

The property owner must submit a complete appeal that contains: A) This appeal application completed in its entirety; and B) A drawing with dimensions of the property in question, including identification of the impervious areas (e.g. house, garage, driveway, patio, shed, pool etc.), accompanying calculations, and square footage estimates. The application should be submitted to City Hall via mail or hand delivery (address on the reverse side of this form).



### Step 2

If additional documentation is required to complete the appeal application, City Staff (Staff) will provide written notification to the property owner within two (2) weeks of application receipt. Once sufficient documentation to complete the application is received, Staff will provide written notification to the property owner within four (4) weeks as to whether or not the fee will be adjusted.

### Step 3

If Staff determines the fee should not be adjusted, the property owner may appeal Staff's decision to the Director of Public Works (Director). The appeal to the Director must be submitted in writing within four (4) weeks from the date of Staff's written notification to deny a fee adjustment. The Director will provide written notification to the property owner within four (4) weeks as to whether or not the fee will be adjusted.

### Step 4

If the Director determines the fee should not be adjusted, the property owner may appeal the Director's decision to the City Council. The appeal to the City Council must be submitted in writing within four (4) weeks from the date of the Director's written notification to deny a fee adjustment.

### Step 5

The City Clerk will schedule a time and place for the appeal hearing and will provide written notification to the property owner. The City Council's decision is final.